



# ITT Visitor Facility Access Request Form

Visitor Name:	
Country of Birth:	
Country/Countries of Citizenship	
Company/Entity Name:	
Company Address:	
City, State, Postal Code & Country:	
Date of Visit:	
ITT Host/Sponsor:	
Plant Tour?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Purpose of Visit:	
Discussion/Transfer of ITAR Technical Data? If yes, explain:	<input type="checkbox"/> Yes <input type="checkbox"/> No Type of data: _____
Are you a:	<input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Permanent Resident "Green Card" Holder <input type="checkbox"/> Protected Person/Refugee under the U.S. Asylum Program <input type="checkbox"/> None of the above
Country of your company/ies ownership/incorporation:	<input type="checkbox"/> U.S. <input type="checkbox"/> Other: please identify _____

**Please indicate which document(s) you will provide upon your arrival to verify identity and citizenship:**

- Certified U.S. Birth/Naturalization Certificate and Standard Drivers License
  - Passport or Passport Card
  - U.S. Permanent Resident Card (aka, "Green Card")
  - Enhanced Drivers License Denoting Both Identity and U.S. Citizenship
  - Standard Drivers License Denoting Identity Only
- Expiration Date(s): \_\_\_\_\_

**TO BE COMPLETED BY RECEPTIONIST / ITT CONTACT**

Has the Restricted/Denied Party Screening for this Individual and Company/Entity been completed with no valid hits?  Yes  No **Note: ITT Employees are not required to undergo Restricted/Denied Party Screening.**

Has this Individual's U.S. person status and identity been verified?  Yes  No

Visit approved?  Yes  No If "No", reason for denial: \_\_\_\_\_

Approved/denied by: \_\_\_\_\_ Date: \_\_\_\_\_

Badge Authorized:  Photo ID  Green  Yellow – Escort Required  Red - Escort Required –

Contact Justin Dubreville if **RED** badge and *facility tour is required*

**TO BE COMPLETED BY TRADE COMPLIANCE IF RED BADGE & PLANT ACCESS REQUIRED ITT**

Host/Sponsor briefed on applicable restrictions?  Yes  No  N/A

Trade Compliance review required prior to facility access?  Yes  No

License/Exemption required?  Yes  No License #/Validity or Exemption: \_\_\_\_\_

ITT Host/Sponsor briefed on applicable restrictions?  Yes  No  N/A

Trade Compliance signature: \_\_\_\_\_ Date: \_\_\_\_\_